

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
NOVEMBER 16, 2020
REGULAR SESSION 6:30 PM
EXECUTIVE SESSION IF NECESSARY**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time: 6:30 PM

Dr. Swabb	Absent	Mrs. Brewer	P	Pastor Reindel	P	Mr. Besecker	P	Mr. Miller	P
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BOARD PRESIDENT’S REPORT: DR SCOTT SWABB

A. Welcome – Maria Brewer

This meeting will be broadcasted. Meeting will be virtual during the State Emergency as recognized on the April 20, 2020 board meeting if needed.

B. Review of Agenda

C. Student Spotlight

Brayden Venrick - Nominated by Mrs. Mueller - Presented by Mrs. Lavey

I would like to recognize Brayden Venrick as my Student of the Month for November 2020. Brayden is a 4th grader in my classroom. He is new to our Bradford School but he says he has always been a “Bradfordian”. He loves Bradford! He is the 9-year old son of McKayla and Chance Luther and Brandon Lantz. He lives in Bradford with his mom, step-dad, and his younger sisters, Nova and Olivia. He has a cat named Felix. His favorite thing to do at home is crafts with his mom. However, his all-time favorite pastime is his love for football. He is a defensive lineman and a wide receiver for the Bradford Peewee football team. His favorite subject in school is math. He is currently our class banker in our Classroom Economy. He has told me, however, that he would like to be a NFL football player for the Cincinnati Bengals instead of a banker when he grows up! When I was asked to pick a student for this recognition, he immediately came to my mind. He is always so eager to learn, to share, and to help anyone. He goes above and beyond putting in effort for his classwork and being a great person. Being polite and friendly are just a few of his character traits. He has easily made friends with everyone. In the short time that I have known him. I have learned that he has a kind, caring heart of gold and I am so happy and proud to have him in my class this year. The Bradford school is very lucky to have him here also. He is a future leader of this Community!

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Ava Hudelson - Nominated by Mrs. Roberts - Presented by Mrs. Lavey

I would like to nominate Ava Hudelson for student of the month. Ava is a student I can always count on to try her very best. Schoolwork isn't always easy for Ava, but she has grit and determination. She set a goal to go above and beyond her AR Goal, not only did she go above and beyond, she blew her goal out of the water! Way to go Ava! She works so hard in every class. She is always on task, she raises her hand to answer every question, and she is always willing to help a friend if needed. I am so proud of all the hard work Ava has put into being the best she can be in class. Just last week, a friend fell. Several classmates laughed at the student, but not Ava. She helped them pick up all of their supplies, and asked if they were ok. She has set high goals for herself this year, and I am so excited to see her work hard and reach those goals. In her free time, Ava enjoys cheerleading and playing with her dogs. Congratulations Ava! You should be so proud of all your hard work in the classroom and as an excellent friend!

Xavier Robinson - Nominated by Mrs. Estes – Presented by Mr. Triplett

For my student shout out, I am nominating Xavier Robinson. Although I haven't had Xavier in art class since he was in 7th grade, his politeness and good gestures have not gone unnoticed. While standing in the hallway before class and during class transitions, I have noticed that if someone drops a pencil, paper or book and even a runaway magnet, as others pass on by Xavier automatically notices and goes out of his way to pick it up for the person. He may think nothing of his small gestures, but his good deeds are much appreciated by all that have been a recipient of Xavier's act of kindness. Keep up the great acts of kindness Xavier!! You are an outstanding young man. Thank you. It's very much appreciated. Congratulations Xavier!

Madelyn Guillozet - Nominated by Mr. Delloma - Presented by Mr. Triplett

Madelyn Guillozet is an eighth grade student at Bradford Exempted Village Schools. Madelyn consistently goes above and beyond in the classroom. Whenever there is an opportunity for Madelyn to show her creativity she excels. This does not translate into her having an ego. When her work is highlighted in class she never takes the opportunity to gloat, but she always offers other students an insight into her thinking process. It is always beneficial to have a student who consistently goes above and beyond but is also willing to help any chance she gets. Congratulations Madelyn!

D. Staff Spotlight

Mr. Snyder - Nominated by Mrs. Lavey - Presented by Mrs. Lavey

I would like to recognize Shane Snyder. During a difficult time not knowing whether we could continue in person learning, Shane stepped in and helped keep the district running. Shane also continued to make lesson plans and grade work for his "regular" responsibilities. He showed concern, compassion and planning for the high school. For example, we were short staffed and he found staff to help ahead of time. Thanks again Shane for being a leader and a great part of the K-12 student family.

ADOPTION OF THE AGENDA

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

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Motion: Mr. Besecker; Second: Pastor Reindel

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	Absent
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MOTION PASSES 4-0
RESOLUTION NO 084-2020

APPROVAL OF MINUTES

- A. October 12, 2020 - Regular Meeting
- B. November 2, 2020 - Special Session

Motion: Pastor Reindel; Second: Mr. Miller

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	Absent
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MOTION PASSES 4-0
RESOLUTION NO 085-2020

ADMINISTRATIVE REPORTS

A. Mr. Joe Hurst, Superintendent -

- First calamity day, November 16, 2020, due power outage from wind on November 15.
- Thanks to Mrs. Lavey & Mr. Snyder who stepped up and took care of administrative responsibilities while individuals were quarantined

B. Mrs. Michelle Lavey, Elementary Principal –

- Honoring Tab Breeze who was nominated and won Darke County Teacher of the Year
- Parties for Halloween were held for all the students
- Voting booth for student learning opportunities were held
- Fall conferences were done virtually and had a 95% participation rate

C. Mr. Matt Triplett, Secondary Principal –

- **Samantha “Buzz” Brewer** was winner of Billboard Contest sponsored by State Farm and Miami County Safe Communities Coalition. This is Bradford’s fourth year to win this award. Samantha “Buzz” will receive a check for \$500.00.
- **Skipp Miller** signed with Ohio University and was awarded a softball scholarship
- **Olivia Daugherty** signed with Bluffton University and will be participating in track

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D. Mr. Bob Daugherty, Assistant Principal - Present, but had no report

E. Mrs. Chloe Thompson, Athletic Director/Transportation Director - Not present

F. Mrs. Maria Brewer, Upper Valley CC update –

- Resolution to stagger terms for board members at Upper Valley Career Center will be presented at tonight's meeting for a vote.

G. Mrs. Carla Surber, Treasurer -

- Public Records Retention meeting will be held after the regular meeting to update the policy and documents that we currently have in place.
- Five Year Forecast is on the agenda tonight for a vote and presentation to the state prior to November 30th.
- Fair Funding Plan is being presented by all the State Agencies local educational agencies in order to present a plan based on funding by enrollments and applicable changes as a result of student population.

PUBLIC PARTICIPATION - None

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 15). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – October 2020
2. Check Register – October 2020
3. Then & Now certification of bills that were obligated by employees of the district:

Business	Encumbered	Payable
Dozpros Masks	\$0	\$1,069.75
Amazon	\$18.99	\$24.98
Backyard Team Apparel	\$2,521.00	\$2,641.00
BWC	\$0	\$725.07
Marshalls Service	\$0	\$449.97
Miami County Deputies Association	\$0	\$810.00
Cardinal Bus Sales and Service, Inc.	\$0	\$25.10
Riverside Insights	\$838.00	\$929.50

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4. Recommend approval of Permanent appropriations for necessary amendment.
5. Recommend approval of Transfers and Advances for the month:

Advance from General Fund into 499-1021 School Bus Grant in the amount of \$10,000.00.
6. Recommend approval of 5-year Forecast to be completed and submitted prior to November 30, 2020.
7. Recommend approval of a donation from **Debra Wortman** for **Iva Root** Scholarship in the amount of \$500.00.
8. Recommend approval of a donation from Bradford Exempted Village School District for \$250.00 to Bradford FFA for cleaning and waxing of one of our buses.
9. Recommend approval of a donation from **Maria Brewer** for \$40.00 to Bradford FFA for student dues.
10. Recommend approval of a donation from Miami County Foundation Grant to Bradford Elementary School for 7 Growth Mindsets Program valued at \$1,750.00.
11. Recommend approval of a donation from Miami County Foundation Grant to Bradford Exempted Village Schools Maintenance Department for replacement of 6 water coolers valued at \$7,380.00.
12. Recommend approval of a donation in the amount of \$4,000.00 to be used for the **Harold D. Marker** Scholarship from Harold and Barbara Marker charitable trust..
13. Recommend acceptance of a grant through Tri County in the amount of \$15,083.00 for Behavioral Prevention Services.
14. Recommend approval of a petty cash fund in the amount of \$200.00 for use in the Book Fair the week of November 16, 2020.
15. Resolution for the FY2022 Tax Budget

A RESOLUTION DECLARING THE INTENTION TO PROCEED UNDER THE ALTERNATIVE TAX DOCUMENT FORMAT PROVIDED UNDER SECTION 5705.281 OF THE OHIO REVISED CODE AND TO REFRAIN FROM THE PREPARATION OF A TAX BUDGET FOR THE FISCAL YEAR 2022, AND AUTHORIZING AND DIRECTING THE CHIEF FISCAL OFFICER OF THE BRADFORD EXEMPTED VILLAGE SCHOOL DISTRICT TO PREPARE AND TO SUBMIT TO THE MIAMI COUNTY BUDGET COMMISSION SUCH INFORMATION AND DOCUMENTS AS ARE NECESSARY INCIDENT TO SAID PROCESS AND SUBMISSION, AND TO TAKE SUCH OTHER ACTIONS AS MAY BE REASONABLY NECESSARY INCIDENT THERETO.

WHEREAS, Section 5705.281 of the Ohio Revised Code authorizes and empowers a county budget commission, by an affirmative vote of a majority of its members, including an affirmative vote by the auditor of the county, to waive the requirement that a taxing authority of a subdivision or other taxing unit adopt a tax budget, as is provided under Section 5705.28 of the Ohio Revised Code, and require such taxing authority to provide such information as may be required by the commission to perform its duties under Chapter 5705 of the Ohio

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Revised Code, including dividing the rates of each of the subdivision's or taxing unit's tax levies as provided under Section 5705.04 of the Ohio Revised Code; and

WHEREAS, pursuant to the terms and provisions of Section 5705.281 of the Ohio Revised Code, the Miami County Budget Commission, by an affirmative vote of a majority of its members, including an affirmative vote by the Auditor of Miami County, Ohio, has authorized and permits the taxing authority of a subdivision or other taxing unit within Miami County, Ohio, to refrain from adopting a tax budget, and has designated the information which the said Budget Commission requires of each taxing authority of a subdivision or other taxing unit to permit the Budget Commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

WHEREAS, it is the desire and intention of the Board of Education, as the taxing authority of Bradford Exempted Village School District, to elect to refrain from adopting a tax budget for the fiscal year 2022, and, in the alternative, to submit to the Budget Commission the information and documents which it has indicated will be necessary in the absence of such adoption; and **NOW, THEREFORE, BE IT:**

RESOLVED, by the Bradford Board of Education Miami County, Ohio, that:

1. The Bradford Board of Education of the Bradford Exempted Village School District hereby declares the intention of the Bradford Board of Education to proceed under the alternative tax document format provided under Section 5705.281 of the Ohio Revised Code and to refrain from the preparation of a tax budget for the fiscal year 2022; and
2. The Board of Education of the Bradford Exempted Village School District hereby authorizes and directs the Chief Fiscal Officer of the Bradford Exempted Village School District to prepare and to submit to Miami County Budget Commission such information and documents as are necessary incident to said process and submission, and to take such other actions as may be reasonably necessary incident thereto; and
3. The Bradford Board of Education of the Bradford Exempted Village School District hereby finds and determines that all deliberations and actions related to the foregoing were affected in open and public session and in full compliance with Section 121.22 of the Ohio Revised Code, and otherwise as is provided by law.

Motion: Mr. Miller; Second: Mr. Besecker

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	Absent
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**MOTION PASSES 4-0
RESOLUTION NO 086-2020**

OLD BUSINESS - None

NEW BUSINESS

Consent Items (items 1 through 13). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Certified Personnel - One (1) Year Substitute Contract for the 2020-2021 school year:
Larissa Mowry
2. Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2020-2021 school year:

Donna Zartman	Bus Aide
Gabrielle Fair	JH Assistant Girls Basketball Volunteer Coach
Erika Gaynor	Volunteer Assistant Powerlifting Coach

3. Recommend acceptance of the bus bid from Cardinal Bus Sales for an 84 passenger transit bus not to exceed \$97,000 (95070) including trade-in of bus (S). This purchase will be paid from a grant from the State of Ohio, Resolution 077-2020, in the amount of \$55,921.13 with the remainder being paid from the General Fund.
4. Recommend approval for tuition reimbursement for 3 semester hours in the amount of \$352.50 for **Crystal Yingst**.

LIT5203 - Strengthening Literacy

5. Recommend approval of a contract between Upper Valley Medical Center and Bradford High School for services for all OHSAA tournament events and games for the school year 2020-2021.
6. Recommend approval for request for early graduation for **Olivia Lutz**, pending completion of all graduation requirements. She will participate in graduation activities with the class of 2021.
7. Recommend approval for request for early graduation for **Cassandra Nicholson**, pending completion of all graduation requirements. She will participate in graduation activities with the class of 2021.
8. During the COVID-19 pandemic sick leave will be expanded to include care of employees, children under age 13 in the event of additional circumstances as determined by administration.
9. During the pandemic (as identified by District Administration) substitute pay can be expanded by up to 20% as shortage is anticipated effective November 30, 2020.
10. Approve resolution in support of the Upper Valley Career Center to stagger Board member terms.

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**RESOLUTION TO UPDATE THE PLAN OF THE
UPPER VALLEY CAREER CENTER BOARD OF EDUCATION**

WHEREAS, the Bradford Exempted Village School District (the "District") is a member of the Upper Valley Career Center ("UVCC"), a joint vocational school district; and

WHEREAS, the Upper Valley Career Center Board of Education is comprised of eleven (11) representative members, two (2) members each from: Piqua City School District, Sidney City School District, Troy City School District, and Midwest Regional ESC, and one (1) member each from: Bradford Exempted Village School District, Covington Exempted Village School District and Miami County ESC; and

WHEREAS, the appointments of all eleven (11) members of the Board are currently set to expire on December 31, 2022, as a result of a change in the law regarding appointment of board members of a joint vocational board of education, as reflected on the "Upper Valley Career Center Board of Education Membership Appointment Plan," attached as Appendix A; and

WHEREAS, Section 3311.19(C) of the Ohio Revised Code indicates that "[t]he manner of appointment and the total number of members appointed to the joint vocational school district board shall be in accordance with the most recent plan for the joint vocational school district on file with the department of education;" and

WHEREAS, Section 3311.191(B) of the Ohio Revised Code indicates that "[a] joint vocational school district board of education may submit an application to the superintendent of public instruction for approval to revise its membership plan to stagger the members' terms of office. Each board may do so only one time. The application shall include the revisions proposed to be made to members' terms, the manner by which the terms shall be staggered, and any other information the state superintendent requires;" and

WHEREAS, the Board of Education of the District believes it is in the best interests of the District for UVCC that the UVCC board member appointments to be staggered more evenly, in order to maintain continuity of and uninterrupted operations at UVCC, as reflected as reflected on the "Upper Valley Career Center Board of Education Membership Appointment Plan," attached as Appendix A.

BE IT THEREFORE RESOLVED that Board of Education of the District agrees that the plan for UVCC be updated in accordance with the "Upper Valley Career Center Board of Education Membership Appointment Plan," attached as Appendix A, and expressly incorporated by reference; and

BE IT FURTHER RESOLVED that the Treasurer is directed to provide a true copy of this resolution to the Superintendent of UVCC, so that she may submit the resolution, together with those of other member boards, to the superintendent of public instruction, requesting that the current plan of UVCC be updated.

11. Recommend approval of the following based upon approval from the records commission committee. Strategic Solutions additional contract to digitize all of our microfiche student records and employee records at the cost of \$0.08 per image. The contract also enters into an agreement to purchase an additional site license of \$995 for scanning software to set up a scanning station to digitize all paper files for students and staff. (note...additional hardware will be purchased to support this software with an approximate value of \$2,700).

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12. Recommend M&T Excavating, LLC./**Matt Reed** for snow removal for the following 2020-2021 winter season in the amount of \$85.00 per hour per truck.
13. Recommend that the board approve the application for COVID-19 funds through the Miami County Foundation in the amount of \$4,500.00 for a comprehensive scanning solution.

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it **THEREFORE RESOLVED**, that the above non-licensed individuals be employed as noted.

END OF CONSENT AGENDA

Motion: Mr. Miller; Second: Pastor Reindel

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	Absent
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**MOTION PASSES 4-0
RESOLUTION NO 087-2020**

ENTER EXECUTIVE SESSION (IF NECESSARY)

(G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

(G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

(G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

(G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

(G) (5) Matters required to be kept confidential by federal law or rules or state statutes

(G) (6) Specialized details of security arrangements

Motion: Mr. Besecker; Second: Pastor Reindel

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Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	Absent
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**MOTION PASSES 4-0
RESOLUTION NO 088-2020**

ENTER EXECUTIVE SESSION at: 6:58 PM

EXIT EXECUTIVE SESSION at: 8:04 PM

ADJOURNMENT

Motion: Mr. Besecker; Second: Pastor Reindel

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	Absent
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MOTION PASSES 4-0

Time **8:05 PM**

Dr. Scott Swabb

Mrs. Carla Surber, CPA, CGMA